

AIRPORTS AUTHORITY OF INDIA OFFICERS' INSTITUTE
OLD AREA, SAP, NEW DELHI-03

AAIOI/ Furniture & Repair/2026-27

Date: 04.05.2026

NOTICE INVITING QUOTATION

1. Item rate quotation is invited by **Sr. Manager, AAIOI, Old Area, Safdarjung Airport, New Delhi-110003**, on behalf of Secretary, AAIOI from the eligible contractors for the work of **"Repair and Replacement of Upholstery of furniture at Airports Authority of India Officers' Institute (AAIOI), Old Area, Safdarjung Airport, New Delhi."** at an estimated cost of **Rs. 1,98,360/- (approx.) (excluding GST)** for completion period the work with **01 month**. The scope of work is repair and replacement, cushion, fixing of SS mesh in bottom side of sofa and upholstery of furniture at AAIOI.

2. Following 2 envelopes shall be submitted through offline in the office of Sr. Manager, AAIOI, Old Area, Safdarjung Airport, New Delhi by the tenderer as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	07.05.2026
Quotation Document Sale Start Date	07.05.2026 (0930 Hrs.)
Quotation Submission Start Date	07.05.2026 (0930 Hrs.)
Quotation Submission End Date	28.05.2026 (1530 Hrs.)
Quotation Opening Date (Envelope- I)	29.05.2026 (1600 Hrs.)
Quotation Opening Date (Envelope- II)	01.01.2026 (1100 Hrs.) (Tentative)

Envelope-I (Technical Bid and Pre-qualification): - Bid containing following:

A. Technical Bid containing the following: -

- i) Unconditional Acceptance of AAIOI quotation Conditions (as per Annexure- I).
- ii) Undertaking regarding Blacklisting / Debarment on Company's Letter Head (as per Annexure- II).
- iii) Undertaking regarding compliance of GST provisions (as per Annexure-III)
- iv) Copy of Permanent Account Number (PAN) and GST Registration Number.
- v) Copy of Experience certificate as per qualifying requirements of contractors/tenderers.
- vi) Scanned copy of Financial Turnover (P&L Statement)
- vii) Scanned copy of net worth.
- viii) Quotation/Tender document duly signed by agency.

B. Qualifying requirements of contractors / tenderers containing the following: -

- i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works, each of Rs. 78,344/- or two works, each of Rs. 99180/- or one work of Rs. 1,58,688/-** in single contract of furniture work and rodent control during last seven years ending on **last date/Extended date of submission of Bid**.

Note: - The Experience Certificate of works completed pre-GST era. Competition amount will be divided by 1.12 (to exclude pre-GST Tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date (Extended date) of submission of Bid".

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

Should have annualized average financial turnover of **Rs. 59,508/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application.

The tenderer should have a minimum net worth of **Rs. 29,754/-** issued by certified Chartered Accountants.

Envelope-II: - Financial Bid.

All rates shall be quoted in the Schedule of Quantity (SOQ) format provided and no other format is acceptable. If the SOQ format is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderer shall submit their application offline/physically only in the office of Sr. Manager AAIIOI, Airports Authority of India Officers Institute, Old Area, Safdarjung Airport, New Delhi as per time prescribed in CRITICAL DATA SHEET.

4. Not more than one quotation shall be submitted by one tenderer.

5. Bids Opening Process is as below: -

Envelope-I: (Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (submitted by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

Envelope-II: (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be published on notice board at AAIOI).**

6. AAIOI reserves the right to accept or reject any or all applications without assigning any reasons.
7. AAIOI reserves the right at its sole discretion not to award any work under this quotation. AAIOI shall not pay any costs or loss incurred by the tenderers in the preparation and submission of any requisite quotation or technical proposal or to procure contract for any of the items described herein.
8. AAIOI also reserves the right to call off quotation process at any stage without assigning any reason.
9. AAIOI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by AAIOI or AAI or Central /State Govt. Depts./PSUs/World Bank/ADB etc. **If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAIOI shall take the following action:**
 - a) **The tenderer shall be liable for debarment from quotation/tendering in AAIOI including termination of the contract apart from any other appropriate contractual/legal action.**
10. Consortium /JV companies shall not be permitted.
11. AAIOI is not responsible for any postal delay etc. in respect of submission / receipt of any documents. Bidders who are intending to submit Bid are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents / Bid is submitted in time.

For and on behalf of
Airports Authority of India Officers' Institute,

**Property Manager, AAIOI
New Delhi- 110003**